

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing cefadmin@selby.gov.uk. Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the form by email to cefadmin@selby.gov.uk. We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

Which Community Engagement Forum is this application to?

Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).

Central CEF	
Eastern CEF	x
Southern CEF	
Tadcaster & Villages CEF	
Western CEF	

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Section one: About your organisation

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Please tick this box to confirm that you have discussed your application for funding with the relevant Development Officer (this is a requirement of all CEF funding applications). Contact details for both Development Officers can be viewed on the Selby District Council website.

Q1.1 Organisation name

Selby RUFC Under 15 Boys

Q1.2 Organisation address

What is your organisation's registered address, including postcode?	
Sandhill Lane, Selby, YO8 4JP	
Telephone number one	Email address (if applicable)
0775 7806645	perkinsjane67@gmail.com
Telephone number two	Web address (if applicable)

Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
Ms	Jane	Perkins
Position or job title		
Fundraising Co-ordinator		

Q1.4 Organisation type

What sector does your organisation fit into?

Social enterprise	
Charity	
Voluntary or community group	

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Other	X	Please describe	Rugby Club
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When was your organisation set up?

Day		Month		Year	1933
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Q1.5 Reference or registration numbers

Charity number	
Company number	
Other (please specify)	

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

X

Q1.6 Is your organisation VAT registered?

Yes		No	X
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Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Q1.7 Please list all other bodies that you have, or plan to apply to for funding

Name of Body / Organisation	Funding Awarded/Requested*
Central CEF	Requested

*Where you have not yet applied to the body, please indicate the amount you intend to apply for and write 'indicative' to the side of the amount.

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Section Two: Grant information or Project Brief (separate document)

Please see the Allocation of Funding Framework and application guidance form to check whether you will need to complete a Grant information form or a Project Brief.

Q2.1 What is the title of your application?

Selby Under 15 Boys Tour Funding

Q2.2 Please list the details of your application (500 words limit)

The Selby Under 15 Boys, coaches and guardians have arranged a "Rugby Tour" in Kirby Lonsdale from 12/4/19 to 14/4/19.

The aim of the tour is to encourage team comradery, develop their rugby skills and to play tournaments with other players of similar ages at Kirby Lonsdale.

We currently have 20 boys attending the tour and 24 parents/guardians.

We will be travelling by coach and accommodation has been arranged through Selby Rugby Club by the Under 15 Boys coaches and manager.

The cost per person for the tour will include coach travel, accommodation, tour hoodies and meals whilst on tour.

With accommodation the boys will be staying on-site in tents, with a mixture of tents or bed & breakfast for the adults.

In the Eastern CEF area we have 8 boys and 8 guardians.

$15 \times 140.00 = 2100$

$1 \times 180.00 = 180$

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Q2.3 Is there a specific date your applications needed to be funded by?

April 2019

Q2.4 Which two objectives in the specific Community Development Plan will your application meet? (250 word limit for each objective)

Which objective?	How will you achieve this?
Increase activities for young people	<p>The tour will give everyone the opportunity of being outdoors so they can be active for the whole weekend.</p> <p>During the weekend there will be rugby tournaments which will involve everyone all the Under 15 Boys. Besides the tournaments we will have extra activities which will involve everyone from showing your 'Super Hero' skills, to other organised activities that all the boys can get involved in.</p> <p>This while hopefully encourage the boys to rejoin the club next year.</p>
Encourage involvement and volunteering in our community	<p>All the coaches and managers within the Selby Under 15 team are all volunteers and give their time during training, matches and on Tours to ensure all the boys are safe and that they are all developing as a team.</p> <p>We also have people who referee and they are also volunteers.</p>

Q2.5 Please outline how the application will benefit the specific CEF area and why there is a need for your proposal? (500 word limit)

This Tour has been organised by the coaches and managers of the Under 15 Boys and all these people are volunteers who share their time to support the boys within the team.

As a third of our team members and coaches are from the Eastern CEF the work that they do at the Rugby club for the under 15's shows the youths how they can use their time in volunteering.

We have some young referees who are volunteers and our team are encouraged by this, so should they wish to learn how to referee, assistance is available at the club.

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Some boys help with coaching because they are doing the Duke of Edinburgh award and that involves volunteering – so being involved with the club gives opportunities to the players, members of all ages who wish to join as volunteers.

Volunteering from a younger age gives them some structure in their lives so as they are growing up it will be of benefit to them. .

As a group we will be representing Selby and promoting Selby Rugby Club.

Even though parents support the team, they are themselves volunteers when they are doing fundraising events, like cake stalls, holding raffles.

The coaches, managers and parents also attend first aid training and DBS checks so we have enough volunteers to make sure our teams are safe.

All the above volunteers will continue their roles on The Rugby Tour.

The whole weekend would not be able to be held without our volunteers, even though they are coaches, managers and parents so this request will go a long way to ensuring all our boys are safe.

Q2.6 How much funding are you requesting?

Please provide a breakdown of the different cost elements associated with your application:

Cost Element	Cost (£)
Tour Hoodies	1540.00
Boys & Parents onsite tent accommodation	2080.00
Parents B&B accommodation	1020.00
Coach	1320.00
Meals during the weekend	680.00
Total Cost	6640.00

Q2.7 Is the total cost of the application more than the amount you are requesting?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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If yes, where will you get the other funding from and has this been secured?

We have been fundraising since last year and have raised the following :-

316.00 from a Sponsored Park Run

200.00 from helping to plant trees in Wistow

147.37 from Tombola/cake stalls

271.00 from raffles

784.76 from Christmas Raffle

Awaiting 500.00 sponsor money towards the Tour Hoodies

We have been fundraising due to the fact that we want as many boys/parents and coaches to go on the Tour. Unfortunately due to personal circumstances, some people would not have been able to attend if we could not reduce the full cost.

We are requesting 500.00 from Eastern CEF and 500.00 from Central CEF.

We still have some items to raffle so the fundraising has not stopped and then parents will have to fund the remainder of the trip themselves.